



## REQUIRED DOCUMENTS FOR A FOREIGN NATIONAL APPLYING FOR A LOAN

The following documents and information are required for a home mortgage application with this Firm.

- 1) Your complete primary residence address.
- 2) Copy of your passport (all written pages).
- 3) Original letter signed by an accountant with the following information:
  - Your gross income for the last two calendar years
  - Your gross income from the month of January until the present moment
- 4) Three (3) credit reference letters. Two (2) of the letters should be from a bank. This information should be provided on the company's letterhead.

***It is extremely important that all the letters be written in ENGLISH. However, if they are not written in ENGLISH, a legal translator is required at the applicant's expense.***

- 5) The last three (3) bank account statements from a bank in your own country or in the United States, with the account numbers and the balances of each account. It is better if your money is deposited in a United States bank account.
- 6) A check payable to Benworth Capital Partners, LLC in the amount of \$500.00 (US Dollars), for a credit report and the appraisal of the property you are buying.

### SAMPLE ACCOUNTANT LETTER

*Prepared on Accountant's Letterhead*

DATE

Please be advised that this accounting firm has known Mr. NAME OF CLIENT for \_\_\_\_\_ years. His annual gross taxable income is in excess of \$ \_\_\_\_\_ AMOUNT U.S. DOLLARS and has been in excess of \$ \_\_\_\_\_ AMOUNT U.S. DOLLARS for the LAST TWO YEARS.

If I can be of further assistance, please feel free to call.

Sincerely,  
ACCOUNTANT'S NAME

### SAMPLE BANK REFERENCE LETTER

*Prepared on Bank Letterhead*

DATE

RE: CUSTOMER'S NAME  
CUSTOMER'S ACCOUNT NAME

Dear Sir:

At the request of Mr. CUSTOMER'S NAME, we are pleased to inform you that he has been a most valued customer of our bank since DATE.

CUSTOMER'S NAME presently maintains a total deposit relationship of \$ \_\_\_\_\_ and has had an average balance of \$ \_\_\_\_\_ for the last three months. He has conducted his affairs with us in a satisfactory manner. On a personal level, we feel he is of good moral character. We also believe that he would comply dutifully with any financial obligation incurred with your institution.

Please do not hesitate to contact us if we can be of further assistance.

Sincerely,  
BANKER'S NAME  
BANKER'S TITLE

**SAMPLE CREDIT REFERENCE LETTER**

*Prepared on Company Letterhead*

DATE

Dear Sir:

Please be advised that Mr. CLIENT'S NAME has maintained a commercial relationship with our company for the last \_\_\_\_\_ years.

Our experience has always been satisfactory and we highly recommend him for any commercial transaction with your institution.

Sincerely,

COMPANY OFFICIAL'S NAME

TITLE OF COMPANY OFFICIAL